

# SUBMISSION OF ABSTRACTS

## Creating Synergy 2012 Drug & Alcohol Conference



**SUBSTANCE MISUSE  
MENTAL HEALTH AND AGEING**  
embracing the complexity of  
a changing environment

You and your colleagues are invited to submit an abstract of original work for consideration in the program of the **2012 Creating Synergy Drug & Alcohol Conference**.

The conference theme is *"Substance Misuse, Mental Health and Ageing- embracing the complexity of a changing environment"*.

The conference will be held at the Novotel in Wollongong from 27th to 28th June 2012.

**Closing Date for abstracts is 5pm  
Friday 27th January 2012.**

**To submit an abstract online visit  
[www.creatingsynergy.org.au](http://www.creatingsynergy.org.au)**

The Conference Organising Committee is seeking oral and poster presentations that relate to the conference themes:

**A - Workforce Development:**

- NGO work in treatment services of building capacity to deal with co-occurring disorders and increasing workforce capacity to deliver services (eg - linked to the Commonwealth Improved Services Initiative Funding)
- Workforce development strategies for dealing with complex needs – managing vicarious trauma, burnout in drug and alcohol and mental health staff, 'aging workforce'.

**B - Ageing: how do services deal with an ageing and increasingly complex, and co-morbid needs?**

**C - ARBI and links to aged care issues, and other special populations, in relation to early decline of people's capacity and functions and how services can respond to these complex needs**

**D - How do aged care services link and work with drug and alcohol and mental health services – what are the synergies?**

### Important Information for Authors

Abstracts should also clearly outline **innovative and practical** 'take home' messages to reinforce the conference theme.

First time presenters are encouraged to submit. Interested people should register their abstracts for the conference as soon as possible, following the directions below.

**Abstracts need to be submitted online at  
[www.creatingsynergy.org.au](http://www.creatingsynergy.org.au)  
by 5pm Friday 27th January 2012.**

### Notification of Acceptance

All abstracts will be peer reviewed. Notifications of acceptance will be sent via e-mail to the submitting author in mid-February 2012.

### General Policies and Requirements

- All abstracts must be original work.
- Abstracts should not include tables, figures or references
- Lists should be set as bullets, rather than numbered
- Do not use full stops for abbreviations (for example: e.g. i.e. Mr. Dr.)
- Spell out acronyms in full the first time they appear
- Single quote marks can be used to highlight 'special' words (usually only in the first instance the word is used)
- Quotations of more than 30 words should be set as an indented block, without quote marks

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- Double quote marks should be used for quotations. For full sentences in quotations, the full stop should be inside the quotation marks
- All oral and poster presenting authors will be required to register and pay the conference registration fee in order to ensure their abstract is included in the final program
- All submissions must be completed electronically via the online submission facility.

**Note:** Abstracts accepted for presentation will be published in the Conference Program Book, exactly as received, and should be checked for spelling and grammar prior to submission. Further guidelines for preparation of oral and poster presentations will be sent to accepted presenters.

## Abstract Format and Layout Guidelines

- The abstract should be a maximum of 200 words in simple text paragraphs without tables. An abstract must contain sufficient information so that if published it will be a complete report independent of presentation. The text should not contain statements alluding to results or conclusions not presented within the text.
- All abstracts must be submitted via the online submission facility using Microsoft Word (Arial 10 point)
- The abstract must show the title of the paper, name of the presenter, the presenter's contact details and names of authors and their affiliations
- The presenting author will additionally be required to submit a brief biography (100 words) of the presenter/s
- Single spacing
- The margins set as follows: 2 cm Top and bottom – 2 cm, Left and Right – 2 cm.

## Oral and Poster abstracts should include the following elements:

### Title

The abstract title should be short, informative and contain the major key words. It should be in bold Arial, Sentence case, 10 point font size, justified.

### Authors

Abstract titles should be followed by authors' first name and last name. Presenting author to be in bold, left justified. Author section should be double spaced.

Superscript numbers must be for reference to institution. Institutions to include city, state, postcode and country (in this order). Do not include degrees or professional titles (eg Dr, Prof., etc).

See example below:

Barry Smith<sup>1</sup>, Margaret Pattermore<sup>1,2</sup>, Leanne Ward<sup>2</sup>

1 University of Sydney, Sydney, NSW 2006 Australia

2 University of Queensland, St Lucia, QLD 4067 Australia

### Abstract Body

Arial, 10pt size, single-spaced and full justified, maximum of 200 words. Abstract body should be single spaced.

**Note:** Authors should prepare their abstracts in advance using the above description. Authors can then upload the completed abstract via the online form.

**Note:** Compliance to the above specifications is imperative – any abstract that does not comply with these specifications will not be accepted for review.

### Abstract Selection Process

The planning group will select the abstracts to be converted to full papers and presented at the conference.

Abstracts will be selected which meet the criteria as follows:

- Address the themes of the conference
- Are innovative and practical
- Display originality of information or approach
- Displays clarity of information.

Both quantitative and qualitative research will be considered. Abstracts submitted for oral presentation that cannot be accommodated within the Conference program will automatically be considered for poster presentation.

## Abstract and Paper Publication

Abstracts will be printed in the Conference Program Book and distributed to the delegates at the conference. Entire papers may be published on the event website after the conference unless otherwise negotiated with the author.